



## **ROSWELL PARKS AND RECREATION COMMISSION**

Monday, January 23, 2017 at 6:00 p.m.  
Conference Room at Parks and Recreation

Commission Chair: Bob Edwards  
Commission Members: James Edwards, Mandy Owens,  
Barry Mathison, JaneAnn Oldrup, Roy Gunn, Peggy Brewer  
Staff Coordinator: Tim Williams, Parks and Recreation Director

**A. Call to Order**

**B. Roll Call**

**C. Approval of the Agenda**

**D. Approval of the minutes**

1. Consider approval of the November 14, 2016 minutes.

**E. Action Items**

2. Discussion and possible recommendation of approval to develop a Pilot Project to facilitate the transportation of youth between the City of Roswell and the Bottomless Lakes State Park swimming Area- Bill Morris & Tim Williams

**F. Non-Action Items**

3. Discussion on Christmas Railway-Jacob Roebuck & Tim Williams
4. Presentation on a Trail Project- Jimmy Masters
5. Discussion regarding trespasser- Tim Williams
6. Discussion on Department Programming- Tim Williams
7. Directors Report- Tim Williams
8. Other Business
9. Public Comments

**G. Adjourn**

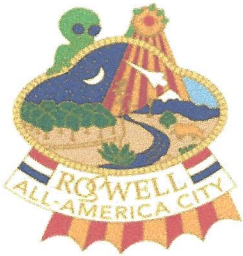
### **Next Meeting February 20, 2017**

Notice of this meeting has been given to the public in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and Resolution 16-69.

NOTICE OF POTENTIAL QUORUM – A quorum of the City Council may or may not attend, but there will not be debate by the City Council. The Council, acting as attendees to an informational presentation, will not be discussing public business and no action will be taken.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Human Resources at 575-624-6700 at least one week prior to the meeting or as soon as possible. Public documents including the agenda and minutes can be provided in various accessible formats. Please contact the City Clerk at 575-624-6700 if a summary or other type of accessible format is needed.

Printed and posted: 1/18/2017



## **MINUTES OF THE PARKS AND RECREATION COMMISSION**

**November 14, 2016**

### **REGULAR MEETING 6:00 PM.**

#### **Call to Order**

Chair Bob Edwards, called the November 14, 2016 meeting to order at 6:00 pm.

The following were present:

Members: Chair, Bob Edwards, Vice-Chair Mandy Owens, James Edwards, JaneAnn Oldrup, Roy Gunn, and Peggy Brewer.

Staff present:

Tim Williams, Director of Parks and Recreation, Elizabeth Stark-Rankins, Director of Administrative Services and Lisa Rosales, Administrative Assistant.

#### **APPROVAL OF AGENDA**

JaneAnn Oldrup made a motion, seconded by Roy Gunn, to approve the agenda as presented. A voice vote was unanimous and the motion passed, the November 14, 2017 agenda was approved.

#### **APPROVAL OF MINUTES**

JaneAnn Oldrup made a motion, seconded by Roy Gunn, to approve the minutes of the October 17, 2016 meeting. A voice vote was unanimous and the October 17, 2016 minutes were approved.

#### **ACTION ITEMS**

2. Nancy Lopez Golf Course at Spring River-Consider approval of a nomination to participate on the RFP Selection Committee (Bob Edwards)

Mandy Owens made a motion, seconded by James Edwards that JaneAnn Oldrup be on the Golf RFP Selection Committee. A voice vote was unanimous and all were in favor. Tim Williams suggested the Commission nominate an alternate as back up for JaneAnn. Roy Gunn nominated James Edwards, seconded by JaneAnn. A voice vote was unanimous and all were in favor.

#### **NON-ACTION ITEMS**

3. Presentation on the New Recreation Center- Elizabeth Stark-Rankins

Elizabeth Stark-Rankins presented an informational presentation regarding the options of funding for the new Recreation Center with a 3 different center designs. Commissioners expressed that they would like to voice their opinion on which center and funding they recommend. Elizabeth Stark-Rankins suggested they write a letter to the Mayor and Councilors.

4. Update on the Adult Center Change Operation Hours-Elizabeth Stark-Rankins

Elizabeth Stark-Rankins stated the current Recreation Center hours are Sunday through Friday from 7 am to 9 pm and Saturday from 10 am to 9 pm. After an analysis done by Tim Williams and Laurie Jerge it has been decided that the hours of operation could change without losing any current programming.

Effective December 5, 2016 to Monday through Friday will be 7 am to 9 pm and Saturday 12 pm to 7 pm and closed Sunday's.

**5. Discussion on Park Improvement Curb Footage Fee-Bob Edwards**

Bob Edwards gave a brief review of the current status of the Park Improvement Curb Footage Fee account which included the balance as well as the purchases taken from the account.

**6. Directors Report- Tim Williams**

Mr. Williams thanked JaneAnn for sitting on the interview panel for the Zoo Superintendent. The Department got the ok to hire a Recreation Aide, Recreation Custodian and 1 laborer in Parks.

**OTHER BUSINESS**

JaneAnn stated that Juanita Jennings had planned the Key to the City for Gerina Pillar and Nathan Schrimsher on November 22, 2016 4pm to 5:30 pm at the Convention Center.

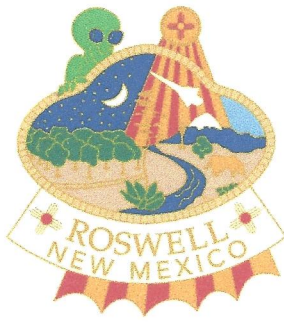
**PUBLIC COMMENTS**

NONE

**ADJOURN**

Next meeting will be January 16, 2017. JaneAnn made a motion, seconded by Roy Gunn to adjourn, all were in favor, meeting adjourned at 7:25 pm.





**AGENDA ITEM**  
**ROSWELL PARKS AND RECREATION COMMITTEE**  
Monday, January 23, 2017 at 6:00 p.m.  
Conference Room at Parks and Recreation Department

**ACTION REQUESTED:**

Discussion and possible recommendation of approval to develop a Pilot Project to facilitate the transportation of youth between the City of Roswell and the Bottomless Lakes State Park swimming area.

**BACKGROUND:**

As a result of the closing of Cahoon Pool and with the anticipated opening of a new aquatic park being several years away, there may be a need to provide an option for local youth concerning swimming options. There has been a request to look at developing a pilot project that would provide transportation to and from Bottomless Lakes State Park swimming area.

There are 2 potential options staff has identified. The first is to consider this concept as a new program that would be run thru the Parks and Recreation Department. This would require transportation, as well as some staff resources and funding to implement.

The second option would be to create a new transportation route to be included in the City's mass transit system. This option would consist of a City bus or van making a trip to and from the park on a scheduled basis.

**FINANCIAL CONSIDERATION:**

There will be additional costs to implement this program which have not yet been determined.

**LEGAL REVIEW:**

This issue has not been reviewed by the City Attorney.

**BOARD OR COMMITTEE ACTION:**

Not applicable.

**STAFF RECOMMENDATION:**

Discussion and possible recommendation of approval to develop a plan to provide access to Bottomless Lakes.